Proceedings of the
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY ANANTAPUR
(Established by Govt. of A.P., Act. No. 30 of 2008)
(Accredited by NAAC with "A" Grade)
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Procs.No.C5/JNTUA/Estt./Affiliated Colleges/2025-26   Date: 06.10.2025

Sub: JNTUA Ananthapuramu – Estt. – Guidelines – University approval interviews for the faculty appointments of the affiliated colleges - Orders – Issued.

Ref: 1. Note dt: 05.05.2025 from the Director, Academic Audit, JNTUA ATP
2. Committee report, dt: 26.09.2025
3. Committee report approved by the Hon'ble Vice Chancellor, dt: 26.09.2025

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ORDER :

Vide ref. (1) cited above, the Director, Academic Audit has proposed to prepare guidelines to conduct the faculty selection interviews for affiliated / autonomous colleges of JNTUA and a committee has been appointed accordingly to suggest guidelines for University approval of faculty in affiliated/autonomous colleges.

Vide ref. (2) cited above, the committee has submitted a detailed report.

Vide ref. (3) cited above, the committee has recommended the following guidelines and the same have been approved vide ref. (3) cited. Accordingly, the following orders are issued.

The affiliated colleges willing to conduct faculty approval interviews shall be given two options:

Option: 1. Following the existing procedure with modifications suggested.
Option: 2. Applying for new ratification procedure proposed now (Interviews at University HQ).

I - Modified Existing Procedure (Option-1)

1. The affiliated autonomous colleges willing to obtain University approval for any faculty are directed to conduct the selection process in their own college with the selection committee of following composition:

Composition of selection committee:
1. Chairman of the selection committee shall be the Chairman/Correspondent of the college
2. The Principal of the College – Member
3. Two External subject Experts to be nominated by Vice Chancellor outside JNTUA*
4. One subject Expert from University nominated by the Vice-Chancellor.

5. One University nominee for overseeing the entire process of selection nominated by Vice Chancellor.

6. The Head of the Department of the concerned discipline in which interviews are taking place.

7. The college authorities shall request the University for nomination of subject experts in each of the disciplines and also one University nominee to oversee the selection process.

8. For the selection process, the guidelines given by UGC/ AICTE regarding minimum qualifications, experience and API scores shall be scrupulously followed.

9. The selection committee shall also include a teacher representing SC/ST/OBC/Minority/women/persons with disability to be nominated by the Hon'ble Vice-Chancellor, if any of the candidates appearing for interview belong to any of these categories.

* The Principal has to send a panel of five external experts from IITs/NITs/Universities other than JNTUA (Professors cadre only) for the approval of the Vice-Chancellor of JNTUA. The Vice-Chancellor has the right to delete any name and to include any name as per his discretion.

For all the cadres, interviews shall be conducted at college itself following the guidelines specified.

a) The Principal shall consolidate the list of faculty members applied for interviews for University approval discipline wise and cadrewise.

b) The copies of applications of the candidates applied for the cadres of Associate Professors and Professors along with the documentary proofs to verify the API scores as per AICTE norms given in the annexure-I shall be sent to University for verification along with prescribed fee [(Sec (f)].

c) The departmental committee of the college comprising of HOD, Immediate past HOD concerned, three Senior faculties shall calculate the API scores as per the guidelines. The Principal shall send copies of all the applications of Associate Professor and Professor along with the documentary evidences as well as the API scores evaluated by the departmental committee to DAA for verification of the same at University level. The DAA in coordination with the DAP shall verify the API scores as per AICTE norms (as given in the Annexure-I) based on the API scores calculated, the list of eligible candidates for interviews will be prepared and communicated to the college for conduct of interviews at the college (For Associate Professor and Professor cadres only).

d) After completing the selection process for all cadres, the College Principal shall get the list of selected candidates in various disciplines and various cadres approved by the University duly forwarding the same to the Director

of Academic Audit. The Director of Academic Audit shall get the list approved by the Vice-Chancellor and after approval the same shall be communicated to the college principal.

(e) Fee Particulars: The college which desires to conduct the selection process as per option-I shall pay a processing fee of Rs.20,000/- in the form of DD drawn in the name of the Registrar, JNTUA. Further, if the candidates applied for Associate Professor & Professor, an additional amount of Rs.18000/- per department is to be paid for the verification of API scores. After receiving the communication from the University, the Principal of the college shall ensure that the selection list approved by the University is posted in the website of the college.

II - Option-2: Procedure for Faculty selection (Interviews at University for all cadres)

1. After taking the approval of the University authorities, the Director of Academic Audit shall invite the applications from the affiliated colleges willing to go for selection at University by posting the notification and guidelines in the University website.

2. The colleges willing to get the selection done by the University shall submit the following to the Director, Academic Audit within stipulated period:

   a) The applications of the faculty members from the college willing to appear for the interviews for University approval.

   b) The applications must be grouped discipline wise and cadre wise

   c) All the applications shall be enclosed with the copies of the documentary evidence to calculate Academic Performance Indicators (API) scores as given in the guidelines (Annexure-I) wherever applicable (for Associate Professors and Professors).

3. The Director, Academic Audit shall consolidate the information obtained from different colleges and prepare an abstract of college wise, discipline wise and cadre wise list of applicants. The Director, Academic Audit office shall also sort out the applications obtained college wise, discipline wise and cadre wise so as to enable proper scrutiny and computation of API scores.

4. The colleges shall pay the processing fee as mentioned below in the form of Demand Draft (DD) in favour of the Registrar, JNTUA (the processing fees shall be paid and the DD shall be enclosed along the applications):

   A) For each discipline in Engineering, MBA, MCA and Pharmacy a fee of Rs.40,000/-

   (or)

   B) (i) each discipline Rs.4000/- per each candidate appearing for Assistant Professor cadre

    (ii) each discipline Rs.8000/- per each candidate appearing for Associate Professor cadre

    (iii) each discipline Rs.8000/- per each candidate appearing for Professor cadre

Note: The processing fees to be paid by the college to the University is the higher of (A) and (B) above.

5. In case of departments of Basic Sciences like Mathematics, Physics, Chemistry and Humanities departments like English and Management, a fixed processing fees of Rs.30,000/- for each department shall be paid.

6. For physical education department and department of library sciences, a processing fees of Rs.8000/- per candidate shall be paid.

7. In case of Principal post, the college shall pay a fixed processing fee of Rs.8000/-

8. In case of applications received for the post of Associate Professors and Professors, the Director, Academic Audit in coordination with the Director, Academic and Planning shall compute the API scores as per AICTE norms (as given in Annexure-I). Based on the API scores calculated, the list of eligible candidates for interviews shall be prepared and communicated to the college.

   The Director, Academic Audit shall prepare the schedule of interviews discipline wise and college wise in such away that the college authorities will have adequate time to bring the candidates for the interview. The Director, Academic Audit shall get this schedule approved by the University authorities.

9. After getting the approval from the University authorities, the Director, Academic Audit shall intimate the schedule of interviews and also the list of eligible candidates to the college authorities.

10. The composition of selection committee for University approval process to be carried out at the University is as below:

    i) Hon'ble Vice-Chancellor / Nominee of V.C ……. Chairman

    ii) Rector

    iii) Registrar

    iv) Director, Academic Audit

    v) 03 subject experts (02 External subject experts and 01 from the University) to be nominated by Vice Chancellor.

    vi) A teacher representing SC/ST/OBC/Minority/women/PWD to be nominated by the Vice-Chancellor, if any of the candidate appearing for the interview belong to any of these categories.

    vii) Principal of the college (only for faculty selections)

    viii) Chairman / Correspondent / College management of the College

11. The Director of Academic Audit shall co-ordinate the process of selection at University.

12. The selection list of the candidates for each college discipline wise and cadre wise shall be submitted by DAA for the approval of Hon'ble Vice-Chancellor after the interviews are over. Once the approval is obtained, the same shall be posted in the JNTUA University Website and also shall be communicated to the college.

The University approval of any candidate in any cadre for a specific college is valid only for that college and as and when a faculty leaves that institute, his/her University approval is not valid.

Autonomous colleges will have the option to choose either procedure of option-(1) or option-(2). However, all non-autonomous colleges have to choose option-II only.

These orders shall come into force with immediate effect.

REGISTRAR

To
The Director, Academic Audit for information and necessary action.
The Principals of Autonomous & Non-Autonomous Affiliated colleges through the Director, Academic Audit for information & necessary action.
The Principals of JNTUA CEA, CEP, CEK & Director, OTPRI for information.
The HOD of SMS for information.
All the Directors & Coordinators of the University for information.
Copy to :
- P.S. to VC, P.A. to Rector & P.A. to Registrar, JNTUA ATP.
- File.

ANNEXURE-I

NOTE: The details related to Educational Qualifications and Evaluation of API scores and Pay matrix etc are available in G.O.Ms.No.14 (Higher Education (UE) Department, dated:13-02-2019.